

Minutes of the Meeting of South Warnborough Parish Council
VIRTUAL
Monday 16th November 2020
Draft Minutes Subject to Confirmation

Present Cllr Lady Belinda Hall
 Cllr Chris Preston
 Cllr Stephen Spreadborough
 Cllr Ed Clark
 Cllr Gavin McBride

District Cllrs John Kennett and Ken Crookes
 Mrs Elizabeth Ford (Clerk)
 8 members of the public

1. Introduction

All attendees were welcomed.

2. Apologies for absence

Apologies were received from County Councillor Jonathan Glen and District Councillor Chris Dorn.

3. Declaration of interests

Cllr McBride declared a personal interest as a neighbour in item 10 and Cllr Spreadborough declared a personal interest in item 6 c).

4. Approval of minutes from the Parish Council meetings on Monday 12th October 2020

It was resolved to approve the minutes from the Parish Council meeting on Monday 12th October 2020.

5. Financial Reports – see Appendix A

a) Bank reconciliation

The bank reconciliation was checked against the bank statements and all signed. Bank balances on 16th November 2020 were:

SWPC Treasurers (current) account	£ 42,280.26
SWPC Burial Ground Account	£ 3,469.01
SWPC Recreation Area Trust Account	£ 9,758.70
SWPC - SWAGA CMM Account	£ 2,121.60
NS&I Savings Account	£ 6,115.24

b) Minute agreement to payments

It was resolved to approve the payments listed below (total £1,418.49)

<u>Payments to be Authorised 16th November</u>			
17/11/2020	Tufton Warren LLP, playground 6m rent		£ 250.00
17/11/2020	UBE Enterprises, website & domain annual fee		£ 204.89
17/11/2020	Ridley Hall, rent Jan 6, Mar 9, Oct 12 2020		£ 40.00
17/11/2020	Clerk mileage & expenses Nov		£ 68.60
17/11/2020	Lawnmaster		£ 24.00
26/11/2020	Clerk salary November		£ 455.00
30/11/2020	Swadling Garden Services		£ 376.00
			£ 1,418.49

c) To consider Parish Council budget for 2021/2022

A proposed budget for the Parish Council for 2021/2022 had been circulated to Councillors prior to the meeting. It involved a total expenditure of £38,135, providing for routine running costs, a provision for a further £15,000 to be added to the playground reserve, village fete running costs of £1,000, SWAGA running costs with a provision to increase the reserve by £500 and gave a predicted surplus to general reserve of £739.

It was proposed that this Parish Council budget would be funded by a precept of £30,418. As a standalone figure this was 2.12% **LOWER** than in 2020-21. However the tax base figure provided by Hart DC had decreased since the previous year and so the precept was set at a level which it would involve no change in charge per Band D equivalent.

The budget was discussed at the meeting and a provision added for an increase in Clerk time of one hour per week. This would be funded by a reduction in the surplus to general reserves to £193.

It was resolved to agree the budget of £38,681 (see Appendix B for budget details).

6. To consider the following planning applications:

a) **20/02424/FUL, Land At Tile Barn Farm Lees Hill.** *Erection of a general purpose farm building following demolition of existing barn and widening and realignment of vehicle access.*

The application was discussed and **it was resolved** to submit the comment to object because: the proposed building was of an overly large and industrial-design;

- its location was justified as acceptable as being for the long term storage of machinery and so only for periodic use but the barn would be available for different uses in the longer term which could cause traffic, noise, odour and light pollution impacts to the village;
- other locations would be feasible for the proposed use and the applicant had submitted a parallel application for an alternative use of the site which, if granted, would make the site unavailable for a barn and another site would have to be provided.

b) **20/02425/FUL, Land At Tile Barn Farm, Lees Hill.** *Demolition of barn and erection of two (2 bed) dwellings, widening and realignment of vehicle access.*

The application was discussed and **it was resolved** to submit the comment to support the application with the request that the development of the site ensured the following:

- the roadside boundary of the site included a tall hedge with mature trees. The Parish Council would like to see this conserved and protected to maintain the character of the site and provide screening of the new development;
- the hard surface for parking be moved towards the roadside part of the property and located behind the hedge so that it was not in view from the gateway to the site and to reduce the extent to which vehicles trafficked along the boundary of the adjacent residential property;
- conservation of all the mature/veteran ash and other trees on the high bank making up the eastern boundary of the site;
- a footpath was in regular use across the site to access the open land beyond. Although not a Public Right of Way the path provided valued connectivity with the parish recreation field (including playground and all weather games area) and other parts of the village. This was all the more important as the road accessing the site had no footway. It would be of benefit if the final site layout, including the provision of a kissing gate, was carried out to facilitate the continued use of this path.

c) **20/02632/EIA, Ford Farm, Ford Lane, Upton Grey.** *Request for screening opinion for a proposed ground mounted solar farm with associated ancillary works and buildings (up to 105.11 hectares).*

The application was discussed and **it was resolved** to submit the comment that the Parish

Council had concerns primarily regarding the visual and landscape impacts of the proposals, with the development expected to be in view from several parts of the village of South Warnborough. Any planning application would need to include detailed evaluation of visual and landscape impacts and the layout configuration and site screening would need to be designed to minimise these impacts. The Parish Council also had concerns regarding the wildlife habitat loss which would result from this extensive development, particularly for the high population of raptors in the area.

The Parish Council noted the location of this development to the south of the RAF Odiham site with another solar farm at later planning stages to the west of this site. As well as the development on the site itself the Parish Council thought it was material to consider at this stage the off-site power transmission infrastructure. This was an essential part of the development and its routing options would be limited by RAF Odiham.

7. Update on other previous applications including consideration of increased signage outside Lees Barns/Granary Court

The update on previous planning applications was as follows:

20/02421/TPO Vine Cottage Lees Hill. Walnut - Thin canopy by 20%. No cut to be greater than 75mm. Parish Council no comment. Status: granted.

20/02030/LDC, Hazelfield Lodge, Alton Road. Use of Hazelfield Lodge as a self contained flat. Parish Council comment no objection. Status: Ongoing

20/02367/HOU, High Beeches, Swaines Hill. Alteration and extension to fruit house and erection of a greenhouse. Parish Council comment no objection. Status: granted.

20/02346/OUT, Granary Court, Alton Road. Outline planning application (new application) for the construction 6 detached dwellings etc. Parish Council comment to object. Status: ongoing.

The increased signage outside Lees Barns/Granary Court and the new access directly onto the Alton Road was discussed. Cllr Kennett advise that he would revisit the problem with Hart DC Planning Enforcement. A resident suggested that the landowner be persuaded to install a single sign at the entrance rather than numerous signs of an intrusive nature. Measures were requested to prevent use of the new access by physically blocking it on the highway verge and so making it safe. It was decided that the Parish Council would repeat recent complaints made to Hart District Council and Hampshire County Council.

20/02422/CA, Vine Cottage, Lees Hill. Sycamore - reduce external canopy back to original pruning points. Parish Council yet to comment. Status: No objection.

20/02073/FUL, Ford Farm, Ford Lane, Upton Grey. Erection of storage and office building for use by PHL Limited etc, Parish Council comment no objection. Status: ongoing

20/01981/HOU, High Beeches, Swaines Hill. Replacement of existing outbuilding with oak framed outbuilding. Parish Council comment requested re-location of the outbuilding etc. Status: Granted.

JUTA/19/01949/HOU and JUTA/19/01950/LBC, Lees Cottage, Lees Hill. Planning Appeal for refusal of: two storey rear extension etc. Parish Council comment no objection. Status: Ongoing.

20/01155/PREAPP, Land Adjacent To Poachers Field, Alton Road. Erection of 16 residential dwellings etc. Parish Council comment highlighted that problems with several aspects of the proposals. Status: Pre-app opinion now issued.

20/00180/PREAPP, Street Record Bidden Road, North Warnborough. Solar Photovoltaic Farm.

The screening opinion had been issued previously to confirm that an EIA would not be required as part of a planning application for the proposed solar farm.

The applicant had set up a website with an overview of the latest proposals and welcomed comments from residents. The website could be found at: <https://www.chosleyfarmsolar.com/>

8. Update from County Councillor

A written report had been received from Councillor Glen (see Appendix C) re. an opportunity to set up local provision to increase the recycling of household waste.

9. Update from District Councillor

The trial for the pedestrianisation of Fleet town centre had now ended. The District Council budget for 2021/2022 was under preparation and was made more difficult by the significant loss of income due to the much reduced operation the leisure centre.

It was noted that roadside displays of poppies for Remembrance Sunday would need to be organised by the Parish Council.

A small scale wine importer had applied for an alcohol licence for a premises on the Lee Barns/Granary Court site.

10. Update on proposed improvements to the bus stop opposite the Village Shop

The Parish Council would advise Hampshire County Council that it would obtain quotes for a traditional wooden bus shelter which was in keeping with the St Andrews lychgate.

11. Questions and answers from the floor

It was confirmed that the removal of the old FP post and concrete base in the field by Street Farmhouse was the responsibility of the field owner.

The new owners of The Poachers Inn were commended for doing a marvellous job and the takeaways were recommended.

Veronica Cannan was thanked for her frequent information updates to the village and other voluntary work, all of which was much appreciated. She was "the hub of the village and doing a very good job". Thanks were also given to all the South Warnborough Covid-19 support group volunteers.

The Clerk would contact the Village Fete committee to request a provisional date for the 2021 summer fete.

All December church services had now been scheduled.

12. To confirm date and location of next meeting.

The next meeting would on Monday the 14th December at 7.30pm and would be a virtual meeting.

The meeting finished at 8.50 pm.

Signed Chairman _____ Date _____

Parish Clerk Elizabeth Ford

Appendix A- Financial Summary for November 2020

<u>BANK BALANCES AS AT 13th November 2020</u>				SWPC Treasurers Account	£ 42,280.26
				SWPC Burial Ground Account	£ 3,469.01
				SWPC Recreation Area Trust	£ 9,758.70
				SWPC - SWAGA CMM	£ 2,121.60
N.B. NS&I interest down from 0.8% to 0.01% 24/11/20				NS&I Savings Account	£ 6,115.24
					£ 63,744.81
<u>SWPC TREASURERS ACCOUNT</u>				BALANCE CARRIED FORWARD 12th October	£ 43,111.26
<u>Receipts to 13th Nov</u>					
NIL				£ -	
				£ -	£ 43,111.26
<u>Payments to 13th November</u>					
SO	26/10/2020	Clerk salary Oct		£ 455.00	
SO	30/10/2020	Swadling Garden Services		£ 376.00	
				£ 831.00	£ 42,280.26
<u>Payments to be Authorised 16th November</u>					
Trf	17/11/2020	Tufton Warren LLP, playground 6m rent		£ 250.00	
Trf	17/11/2020	UBE Enterprises, website & domain annual fee		£ 204.89	
Trf	17/11/2020	Ridley Hall, rent Jan 6, Mar 9, Oct 12 2020		£ 40.00	
Trf	17/11/2020	Clerk mileage & expenses Nov		£ 68.60	
Trf	17/11/2020	Lawnmaster		£ 24.00	
SO	26/11/2020	Clerk salary November		£ 455.00	
SO	30/11/2020	Swadling Garden Services		£ 376.00	
				£ 1,418.49	£ 40,861.77
<u>Outstanding Payments</u>					
Trf	12/10/2020	Clerk expenses Oct		£ 34.20	£ 40,827.57

Appendix B – County Councillor Report

COUNTY MATTERS

HOOK FOCUS – DECEMBER 2020

County Councillor Jonathan Glen

Member for Hook, Odiham & The Western Parishes

TWO LITTLE BIRDS TOLD ME... ABOUT A NEW LOCAL RECYCLING SCHEME JUST IN TIME FOR CHRISTMAS--INTRODUCING 'TERRACYCLE'

How heartening it is to end this challenging year on a positive note! Although the following is not strictly a council council matter I am so excited about it I wanted to spread the good news. As you know, the district council collects a limited range of material for recycling in our blue wheelie bins and green glass boxes. If you're like me you're constantly checking the lists inside the wheelie bin lids to ensure what you're putting in is stuff that they can actually use. I'm always surprised that some things I think are obviously recyclable cannot be handled by the current scheme. Enter The Village Magpies of Rotherwick! Two committed villagers who would also like see an increase in items that can be recycled have launched 'TerraCycle Tuesdays'. TerraCycle (terracycle.com) is an innovative recycling company that has become a global leader in recycling typically hard-to-recycle waste, in partnership with many household names of manufactured goods.

By sending waste to TerraCycle we avoid it ending up as litter, in a landfill or incinerator. Instead, new materials and products will be made with our collected waste, reducing the need to extract new materials from the planet.

The theory is when you put your wheelie bin out for the weekly collection you can also deliver your pre-sorted bags of other recyclables to designated TerraCycle locations.

Currently TerraCycle can accept the following items:

- **Flexible plastic wrappers for cheese (ANY BRAND)**
Please make sure they are clean!
- **Personal care (ANY BRAND)** including: flexible plastic & metallic plastic tubes for creams, facial cleansing wipe packets, eyeshadow compacts, lip & cheek highlighter & bronzer sticks, lipsticks, lipgloss, lip balm, mascara wands & brushes (but don't forget Shirley Clancy and her Hook animal rescue team who are also collecting these!)
- **RB Hygiene Home – Finish, Dettol, AirWick, Vanish ONLY**, including Finish dishwasher tablet & salt flexible packaging, Dettol wipes packages & refill pouches, AirWick twin pack plastic sleeves, Vanish powder plastic bags
- **Baylis & Harding only** – pumps, caps & flexible tubes
- **Weleda only** – all soft plastic tubes for creams
- **Ferrero Rocher only** – trays, boxes & foil wrappers (not paper cases)
- **Kinder only** – rigid plastic egg cases, foil, Kinder chocolate wrappers & flexible plastic packaging
- **LOL Surprise only** – products, packaging & accessories

Once we have collected 1kg of each 'waste stream' we can send it off to TerraCycle and in return we will receive money to donate to local groups. The Rotherwick scheme is supporting the 1st Bramshill Scouts, Whitewater School PTA and Rotherwick Church.

We CANNOT accept items which can be put into the blue wheelie bin – such as paper, card, plastic bottles, cans & aerosols even if these are from the brands listed above.

And there's more...!

In addition, the following items from any brand can be accepted (we don't get any money for these but they can be passed on to other collectors who do):

- Crisp packets
- Biscuit wrappers (plastic, not paper)
- Confectionery packaging (plastic)
- Bread Bags (plastic)
- Plastic trays such as those for grapes, tomatoes or mushrooms
- Plastic bottle lids (although I believe Hook Church is still collecting these?)
-

Please sort your waste into the different 'streams' if possible (the children can help!) Putting the flattened packets of any one type inside one of the larger packets of the same type will save a lot of time and means more can get into each box sent away. Alternatively you can use a bread bag for each stream!

Further collection points around the villages are planned; if you have an idea for Hook locations please get in touch! For further information or offers of help (!) find the Village Magpies on FaceBook or email villagemagpies@yahoo.com.

So save up all those holiday shopping bits & pieces for recycling in the New Year!

In the meantime I would like to wish you all a very happy Christmas season and here's to 2021 bringing better fortune than 2020....

Stay well out there!

* * *

Councillor Jonathan Glen
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Appendix C – South Warnborough Parish Council Budget for 2021-2022

EXPENDITURE			RECEIPTS		
Clerk's pay		5,460	Precept		30,418
Clerk Pay Rise Provision		546	S106/CIL		
Clerk's expenses		400	Other grants		
Office expenses		100	Burial Ground		200
Insurance		800	V Fete		1,000
Audit fees		500	SWAGA Donation		
Training		250	Village gate funding		7,000
Dues		400	VAT refund		250
Hire of Hall		125	Misc receipts		6
Election Cost		50	Use of Reserves		-
Traffic Calming		-	TOTAL RECEIPTS		38,874
Contingency		500			
Office Equipment		-	DIFFERENCE		193
Chairman's Allowance		125	<i>potential surplus to general reserves</i>		
Website & domain		300			
Village Infrastructure		250			
Grounds Maintenance		3,800			
Playground Eqpt & Rent		750			
Playground reserve		15,000			
Playground Inspection		325			
Section 137 etc.		250			
Village fete expenditure		1,000			
Village Fete Reserve		-			
SWAGA website		-			
SWAGA maintenance		500			
Village Gates		7,000			
VAT		250			
TOTAL EXPENDITURE		38,681			