

Minutes of the Meeting of South Warnborough Parish Council
The Ridley Hall
Monday 19 March 2018
Draft Minutes Subject to Confirmation

Present Cllr Mrs Belinda Hall
Cllr Mrs Harriet Kennett
Cllr Mrs Michelle Brown
Cllr Mr Chris Preston

Mrs Elizabeth Ford (Clerk)
Cllr John Kennett (HDC Ward Member) arr. 8.30pm
Cllr Ken Crookes (HDC Ward Member)

6 members of the public

1. Apologies for Absence:

Apologies were accepted from Cllr Simon Turner and were also received from County Cllr Jonathan Glen, Jo Grey, Mark Honour and David Thornton. District Councillor John Kennett had sent apologies that he would be late due to attendance at an earlier meeting at Hart DC.

2. Declaration of Disclosable Pecuniary Interests & Other Interests. None.

3. Approval of Minutes

The minutes from the Parish Council meeting on 15th January 2018 were approved.

4. The Hart Local Plan

a) Summary and important policies for the Parish

This consultation was asking residents' views on the legality and soundness of the Plan and all comments received would be sent directly to the Planning Inspector who would be examining the Plan in the summer. Key messages on the latest "submission" version of the Plan were that it included fewer houses, 485 dpa down to 388 dpa, was essentially a brownfield plan with greenfield development only where permission was already granted and the new settlement was back in but with the location yet to be determined within a Winchfield/Murrell Green "area of search". Importantly the Plan included no greenfield site allocations and so the two development sites in the village of Poachers Field and Lees Barn were not included.

b) Parish Council comment

It was resolved that Cllr Harriet Kennett and the Clerk would draft a response to be reviewed by other Councillors before submission to Hart DC.

c) How to make an individual comment (deadline at 4pm on Monday 26th March)

Where to find the information, a recommendation to read the guidance document before submitting a response and how to submit a response was described.

5. Financial Reports (See Appendix A Financial Summary)

a) Bank reconciliation

The bank reconciliation was checked against the bank statements and all signed. Bank balances on 19th March 2018 were:

SWPC Treasurers (current) account	£12,513.39
SWPC Burial Ground Account	£ 2,263.01
SWPC Recreation Area Trust Account	£ 9,758.70
SWPC - SWAGA CMM Account	£ 2,627.95
NS&I Savings Account	£ 6,014.45

b) Minute agreement to payments

Retrospective Payments to be Authorised 19th March

19/01/2018 ICO Registration	£	35.00
25/02/2018 Clerk salary (Feb)	£	231.40
	£	266.40

Payments to be Authorised 19th March

19/03/2018 Lawnmaster	£	23.00
19/03/2018 B Hall, Xmas tree	£	40.00
19/03/2018 D Swadling (March 18)	£	425.00
19/03/2018 Clerk mileage and expenses	£	238.19
25/03/2018 Clerk salary (Mar)	£	231.40
Mar-18 Upperbridge Enterprises, final payment new website	£	162.00
	£	1,119.59

Total Payments to be authorised

£ 1,385.99

It was resolved to approve the payments unanimously (total of £1,385.99).

6. Reports from Representatives

(Including Highways; RoWs; Village Green & War Memorial; SWAGA; Village Shop; Village Fete; Village Hall; Police)

Highways (David Hand):

The large potholes on Lees Hill had been reported with one pothole having been filled by the time of the meeting. A complaint about lack of gritting in the village apart from the Alton Road during the February snows had been made to HC Highways at the beginning of March. The broken sign at the bottom of Lees Hill was yet to be repaired. There was concern about traffic overtaking of the school bus in the village. The Clerk would write to County Councillors Jonathan Glen and Rob Humby HC Highways to complain about the lack of progress in the maintenance of the ditch outside Wychwood House (input to letter to be provided by Colin Hersey).

RoWs (written report received after meeting)

NE Hants Ramblers and the RoW representative had met up last week and walked and cleared BOAT's 10 & 12 as well as checked out 6, 7, 8 and most of part 9.

Village Green and War Memorial (Mark Honour)

The Volunteer ROTA was now in place and maintenance had been started on the Green. Thanks were given to all those who had volunteered and any extra people would still be very welcome. The Green had weathered the winter quite well and was starting to show signs of Spring. Mole activity was still an issue. A request was made to remove the broken blue highway sign from the green.

SWAGA

Cllr Harriet Kennett was thanked for her great job carrying out the SWAGA inspections and reporting.

The wind netting had now been stored in the SWAGA container. **It was resolved** to approve a maximum budget of £500 exc. VAT to replace all the netting and authorise the SWAGA Chairman to source and install by late Spring. An additional annual safety check to the RoSPA annual safety check was proposed but it was decided that this was not necessary.

A SWAGA committee meeting would be held in three weeks and the minutes forwarded to the Parish Council.

Village Shop (written report provide to meeting)

Thank you to all the helpers, for the donated cakes, and all who came along to enjoy the coffee morning fundraiser event on Saturday 24th February. Just over £200 pounds was raised for charities yet to be decided. There was no problem with the location of the defibrillator at the village shop but it would need to be confirmed with the Shop Association and the shop was still doing well.

Village Fete

Positive meetings continued to take place. A first draft of this year's flyer had been completed and the parish magazine distribution team may be asked to help deliver the flyers. The bottle collection for the tombola would take place on Saturday 16th June and items could also be dropped off at the shop any time in June. The Village Fete would be on Saturday 23 June.

Police

Advice was given for South Warnborough residents to be alert in relation to poaching and non-dwelling burglary incidents. If a crime was in progress it was advised to call 999 immediately. If a crime had been committed but the offenders had already gone it was advised to call 101 to make a crime report.

7. To consider new windbreak netting at the SWAGA See under SWAGA report

8. Update from the SW Local Plan Review Committee

It was suggested that comment on the Hart Local Plan included a recommendation to remove the area south of the M3 from the search area for the new settlement.

9. To consider the following planning application:

18/00493/HOU, Orchard Bungalow, The Walled Gardens, Froyle Lane. Side extension, increase in roof height to create first floor accommodation, new porch following demolition of existing porch and extensions and alterations to exiting garage. Addition of render and cladding to the dwelling. Closing date for comment 9th April.

The application was discussed and **it was resolved** to request further information on the extent to which the development would be visible above the garden wall from the centre of the village before deciding the Parish Council comment.

10. Incorrect numbering on agenda so no minute from meeting.

11. To report on proposal for the re-location of the Rawlings Fuels site to The Barn, Pickaxe Lane.

Rawlings Fuels were proposing the relocation from its current Hook site to an unused barn site adjacent to the B3349, Alton Road, approximately 1km south of the village. The freight side of the business would be relocated to an industrial estate on the edge of Basingstoke. The new fuels site would be accessed via a new access off Pickaxe Lane and via a new concrete access road, re-aligned away from the existing track to protect hedgerow and trees along the Alton Road. The existing barn would be refurbished and include offices and non fuels storage. The proposal included hard standing yard area and parking areas and a bunded area for above-ground storage tanks. Site layout and additional landscape planting was designed to screen the site. Paul Rawlings, Managing Director, answered questions on the proposal and advised that inbound and outbound traffic could be controlled to avoid rush hour/school drop-off times, the location would reduce the number of delivery tankers travelling through the village, there would be four above-ground tanks and that signage was deliberately designed to be inconspicuous.

12. Update on previous applications since last meeting.

17/03034/FUL and 17/03035/LBC, The Old Stables Lees Hill. Change of use from storage to one bed home. Parish Council comment no objection. Application ongoing.

18/00234/CA, St Georges Cottage, Lees Hill. General maintenance on front garden trees. Decided 16 Feb - no objection.

17/02897/HOU and 17/02898/LBC, The Manor, Alton Road. Removal of non-original internal walls at first floor level, blocking up non-original doors, and adding a new stud wall to re-create a single room. Removal of non-original bathroom wall and addition of replacement adjacent new wall. The remodelling of a window on the side (south west) elevation to remove non-original arched head and extend window up with square head to match all the other existing windows. Parish Council comment no objection. Application ongoing.

15/02357/FUL Land Adjacent to Poachers Field, Alton Road: Revised scheme. Erection of 15 residential dwellings etc. Parish Council comment to object. Due to unresolved issues with surface drainage, foul drainage, highways and design in the Conservation Area, it is understood that the application will be withdrawn, with a new application to be submitted in October/November. No change as of 19th March 2018.

13. Update from County Councillor

The County Councillor had previously sent his apologies that he could not attend the meeting.

14. Update from District Councillor Ken Crookes

Hart District Council had approved the annual budget and it was noted that the new leisure centre in Fleet was making a positive contribution to income and without it cuts to services would have been necessary.

The Local Plan had been debated at Council meetings in February and a number of amendments proposed including the removal of the new settlement. These amendments had not been approved. The new settlement was not required to meet the housing numbers included in the Plan. The area of search for the settlement had been chosen so that no single developer but Hart District Council would lead the design.

15. Update on the website and Facebook page

The new website was now up and running and working well and had received positive feedback.

16. To consider proposals for road safety improvements in the Parish

Parish Councillors and a resident from Blouance had met Andy Smith, Team Leader HC Traffic Management East, on February 22nd. Unless there had been casualty with a speed related cause there was no HCC budget to reduce speed limits or carry out safety related road improvements. There was a budget for improved signage. Community funded schemes could also be implemented, in partnership with HCC, for various road safety improvements. The Parish Council was considering a range of proposals for road safety improvements in the Parish and **it was resolved** to obtain costs for village gates at both South Warnborough and Blouance.

17. To review charges for burials in the Parish Council burial ground

This was deferred to the next meeting.

18. To adopt revised governance documents

The Standing Orders and Financial Regulations had been reviewed prior to the meeting and **it was resolved** to adopt them with no revisions.

19. To consider requirements for the new General Data Protection Regulations

It was resolved that the Clerk prepare a data protection policy for approval at the next meeting.

20. Arrangements for Parish Council Annual Meeting (AGM) and Parish Assembly

It was resolved to hold the AGM at 6pm and the Parish Assembly at 7.15 pm on Monday 21st May. A representative from the NE Hants Ramblers Group would be invited as guest speaker and a report on the SWAGA would also be included.

21. Parish Council Elections on Thursday 3rd May

As in many other parishes across Hart District, the term of office of the current Parish Councillors ended this year and there would be an election for places on South Warnborough Parish Council on Thursday 3rd May. Voting would take place if there are more than five candidates for the five seats on the Council. The deadline for applying to be a candidate was 4pm on Friday 6th April and nomination papers must be hand delivered to the Hart District Council Returning Officer by this time. Guidance for candidates and nomination papers was available from the Electoral Commission (<http://www.electoralcommission.org.uk/i-am-a/candidate-or-agent/parish-and-community-council-elections-in-england-and-wales>) and Hart District Council - see www.hart.gov.uk/elections. The formal notice which listed the candidates standing for election to South Warnborough Parish Council would be displayed on the website and parish council noticeboards as soon as possible after publication at 4pm on Monday 9th April.

22. Questions and Answers from the Floor

The applicant asked for ideas from the Parish Council and the village about the development of the site "Land at Tile Barn Farm" , which was subject to pre-app ref. 17/01707/PREAPP (development of a single dwelling house). Parish Councillors had previously visited the site and discussed aspects of the development but had advised that the Parish Council could make no comment to support or object to the development until a planning application had been submitted for the site. The site was outside the settlement boundary of the village. Alternative uses of the site were referred to, including a new farm building to store materials and a nursery, as well as the residential property of the pre-app. Councillor Harriet Kennett advised that there had been a nursery in the village in the past but this had folded when the cohort of children grew up with no younger children to replace them.

23. Confirm date of next meeting

The date of the next meeting was confirmed as Monday 16th April in the Ridley Hall with a start time of 7.30pm.

The meeting finished at 8.55pm.

Signed Chairman _____ Date_____

Parish Clerk Elizabeth Ford

Appendix A – Financial Summary March 19th 2018

BANK BALANCES AS AT 19th March 2018

SWPC Treasurers Account	£	12,513.39	
SWPC Burial Ground Account (New)	£	2,263.01	as 15 Jan 2018
SWPC Recreation Area Trust (New)	£	9,758.70	(receipt £650)
SWPC - SWAGA CMM	£	2,627.95	as 1 Mar 2018
NS&I Savings Account	£	6,014.45	as 1 Jan 2018
	£	<u>33,177.50</u>	

SWPC TREASURERS ACCOUNT

BALANCE CARRIED FORWARD 15th January £ 12,642.45

Receipts to 19th March

08/03/2018 NALC Transparency Fund Grant	£	516.44	
	£	<u>516.44</u>	£ 13,158.89

Authorised Payments to 19th March

907 05/01/2018 Swadling Garden Services additional spraying	£	91.00	£ 11,302.80
908 15/01/2018 Clerk mileage and expenses	£	56.70	
SO 25/01/2018 Clerk salary (Jan)	£	<u>231.40</u>	
	£	<u>379.10</u>	£ 12,779.79

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DD 19/01/2018 ICO Registration	£	35.00	
SO 25/02/2018 Clerk salary (Feb)	£	<u>231.40</u>	
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chq Mar-18 Upperbridge Enterprises, final payment new websi	£	<u>162.00</u>	
	£	<u>1,119.59</u>	£ 11,393.80

Outstanding Payments

nil