

Minutes of the Meeting of South Warnborough Parish Council
The Ridley Hall
Monday 6 November 2017
Draft Minutes Subject to Confirmation

Present Cllr Mrs Belinda Hall
Cllr Mrs Harriet Kennett
Cllr Mrs Michelle Brown
Cllr Mr Chris Preston

Mrs Elizabeth Ford (Clerk)
Cllr John Kennett (HDC Ward Member)

6 members of the public

1. Apologies for Absence:

Apologies were accepted from Cllr Simon Turner and were also received from County Cllr Jonathan Glen, Brian Cannan, Mark Honour and David Thornton.

2. Declaration of Disclosable Pecuniary Interests & Other Interests. None.

3. Approval of Minutes

The minutes from the Parish Council meetings on 10th July 2017 and 11th September 2017 were approved.

4. Financial Reports (See Appendix A Financial Summary)

a) Bank reconciliation

The bank reconciliation was checked against the bank statements and all signed. Bank balances on 5th November 2017 were:

SWPC Treasurers (current) account	£14,501.59
SWPC Burial Ground Account	£ 2,048.01
SWPC Recreation Area Trust Account	£ 9,108.70
SWPC - SWAGA CMM Account	£ 2,745.93
NS&I Savings Account	£ 5,986.24

b) Minute agreement to payments

Retrospective Payments to be Authorised 6th November

25/10/2017 Clerks salary (October)	£ 231.40
30/10/2017 Swadling Garden Services (October)	£ 403.00
	£ 634.40

Payments to be Authorised 6th November

06/11/2017 Clerk salary (Back pay) and expenses	£ 430.45
06/11/2017 The Ridley Hall, hall hire Jan to Nov 17	£ 85.00
06/11/2017 Swadling Garden Services additional spraying	£ 91.00
30/11/2017 Swadling Garden Services (November)	£ 403.00
	£ 1,009.45

Outstanding Payments to be Authorised

12/10/2017 Tufton Warren	£ 250.00
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Total Payments to be Authorised	£ 1,893.85
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It was resolved to approve the payments unanimously (total of £1893.85), with the payment to Swadling Garden Services for additional spraying to be confirmed (with a maximum of £91.00).

c) To agree budget for 2018/2019

A detailed budget proposal for 2018/2019 was considered. The budget proposal had been calculated using the projected total income and expenditure for 2017/2018 with allowances made for a small amount of additional spending and likely cost increases. The budget proposal involved a total expenditure for 2018/2019 of £12,796. **It was resolved** to approve the budget as proposed (included in Appendix B). In addition there was a short term requirement to replace the zipwire, which would involve an expenditure of approx. £8,000. This cost would be met partly by fund-raising and partly using the existing reserve. The annual playground inspection report had shown that the playground equipment was in good condition but it was recognized that there was the need to build additional earmarked reserves for the replacement of playground equipment in the future. **It was resolved** that the precept to be requested for 2018/2019 would therefore be increased to £13,500 (the 2017/2018 precept was £12,500), with the additional £1,000 to be added to the ringfenced reserve for the playground.

5. **Reports from Representatives**

(Including Highways; RoWs; Village Green & War Memorial; Village Fete; SWAGA; Village Shop)

Highways (David Hand):

A review of highways issues was presented. Cllr Belinda Hall would contact the skip lorry company who had caused damage to the Nash Meadows road sign and request that the cost of repairs was forwarded to Hart District Council. It was noted that David Hand had served as the Parish Council representative for highways for 28 years and he was kindly requested to continue and make it 30 years. Uneven gully grates making the pavement unsafe, particularly at night, were reported opposite the Poachers Inn.

RoWs (from report provided by David Thornton)

A request for Public Rights of Way in the parish to be included in the Hampshire County Council cutting list for 2018 would need to be made by 1st February 2018.

Village Green and War Memorial (from report provided by Mark Honour)

The end of year tidy up would be carried out on Thursday 23 November with a 9.30am start. As there was a lot to do any extra volunteers would be very much appreciated.

Village Fete - no report; **SWAGA** - no report; **Village Shop** - no report

Church (Nick Bryant)

Reverend Mary-Beth Hawrish had now been at St Andrews Church for 6 months and was settled in. There was a full schedule of Christmas services and in 2018 there would be a big focus on children and family services. The Youth Pastor had now been employed by the North Hampshire Downs Benefice and was based at Lord Wandsworth College and Robert Mays School with a role to engage with older children. There would be a special thanksgiving service on 4th February 2018 as it was ten years since the re-ordering works in the church.

6. **Update from the SW Local Plan Review Committee**

Jo Grey advised that no new documents had been uploaded on the "Poachers Field" application on the Hart website since May and requested an update from Hart DC on the evaluation of the application. Colin Hersey reported on works at the Lees Barn site including that the owner had advised him that it was no longer necessary to fell the TPO oak tree due to a change of location of the septic tank and outfall. Some large conifers had been felled but there were no restrictions on this. A list of current businesses on the site was made.

The Building Regulation inspector was understood to have outstanding queries regarding the installation of the septic tank. The owner had not decided whether the buildings at the rear of the site would be in commercial or residential use. A discussion of the previous use of the site was made in relation to planning application ref. 17/02569/PRIOR and the Clerk would meet with the SWLP to collate information on the site in support of the Parish Council comment on the application (see minute 16. a).

7. Update on previous applications since last meeting.

17/02474/TPO, Granary Court (aka Lees Barns), Alton Road. Removal of an Oak Tree that impedes with the completion of the approved planning consent for a sewage treatment plant, and the planting of four new Oak Trees. Parish Council comment to object. Refused.

17/02026/TPO, Granary Court, Alton Road. Removal of Oak T4 because it impedes the implementation of approved planning consent for a sewage treatment plant. Parish Council comment to object. Refused.

APP/N1730/W/17/3181541, 6 Alton Road. Appeal by written representation against refusal of planning permission ref. 17/00112/FUL for the erection of a three bedroom dwelling next to 6 Alton Road. Parish Council comment to support appeal. Application ongoing.

17/01825/HOU, 9 Nash Meadows South Warnborough. Demolition of existing conservatory and construction of a single storey rear extension. The Parish Council submitted the comment of no objection. Granted.

17/02070/AMCON, High Beeches, Swaines Hill. Variation of condition number 10 (approved plans) of application 16/01555/FUL - demolition of existing dwelling and erection of replacement dwelling and associated outbuildings at High Beeches. Granted.

15/02357/FUL Land Adjacent to Poachers Field, Alton Road: Revised scheme. Erection of 15 residential dwellings etc. Parish Council comment to object. Due to unresolved issues with surface drainage, foul drainage, highways and design in the Conservation Area, it is understood that the application will be withdrawn, with a new application to be submitted in October/November. No change as of 14th November 2017.

8. Update from County Councillor

The County Councillor had previously sent his apologies that he could not attend the meeting.

9. Update from District Councillor

Government was looking at proposals to change the method to calculate housing need. The new method if adopted would require 100 houses a year less for Hart but large increases elsewhere such as some London Boroughs. The decision on whether to adopt the new method would be made at about the same time as Hart District Council submitted its new Local Plan (March 2018). Hart DC would not be using the numbers generated by the new method.

The Hart DC budget for next year was being developed and finances were good with the rental payments for the Leisure Centre helping to offset cuts to government grants.

10. To consider proposed work list for Parish Lengthsman

Requests were made to:

clear soil and vegetation to widen the pavement by the large horse chestnut tree on Alton Road by Chestnut Lodge;

clear the large drainage ditch alongside the "Poachers Field".

11. To consider update to parish project list in support of S106/CIL payments

It was resolved to review the list. Suggested additions included new playground equipment, a bus stop opposite the village shop, village gates (brick or wooden). It was noted that projects to be proposed would need to be directly related to a development project.

12. To consider arrangements for familiarisation/training session on the defibrillator

A joint session would be held with Long Sutton and Well and a date before Christmas would be requested. The Clerk would check whether the new defibrillator had been installed.

13. To publicise various current surveys and public consultations

Information on various current surveys and public consultations was provided and is included in Appendix C.

14. Questions and Answers from the Floor

Improved control of speeding through the village was discussed. There was no data collection from the SID as this would require a laptop connection that was not available. Speedwatch was no longer happening. This had successfully reduced speeds when operating but had had the disadvantage of putting on record lower speeds than normal through the village. Police speed enforcement had taken place in the previous week. The option of a fixed speed camera near the layby was also suggested. A repeated request was made for a discussion with HCC Highways to improve road safety in the village.

Problems with stopping buses were discussed including the location of the bus stop and the requirement for a light at the bus stop to enable the driver to see waiting passengers.

The ramble for Children in Need had been attended by 25 residents and raised £173.

15. Confirm date of next meeting

The date of the next meeting was confirmed as 15th January 2017 in the Ridley Hall with a start time of 7.30pm.

16. To consider the following planning application:

a) **17/02569/PRIOR, Lees Buildings, Alton Road.** Notification of Prior Approval for a Change of Use from Premises in Light Industrial Use (Class B1(c)) and any land within its curtilage to Dwellinghouses (Class C3). Conversion of the existing building to residential use (C3).

This had been discussed under item 6 and **it was resolved** that the Parish Council would submit the comment to object to the application.

17. To agree that under the Public Bodies (Admission to Meetings) Act 1960, the press and public is excluded from the meeting whilst matters pertaining to employee of the council are discussed.

It was resolved that there was no requirement to discuss confidential business and it was not necessary to close the meeting to members of the public.

The meeting finished at 9.10pm.

Signed Chairman _____ Date _____

Parish Clerk Elizabeth Ford

Appendix A – Financial Summary November 5th 2017

BANK BALANCES AS AT 5th November 2017

SWPC Treasurers Account	£	14,501.59	
SWPC Burial Ground Account (New)	£	2,048.01	
SWPC Recreation Area Trust (New)	£	9,108.70	
SWPC - SWAGA CMM	£	2,745.93	
NS&I Savings Account	£	5,986.24	as 1 Jan 2017
	£	<u>34,390.47</u>	

SWPC TREASURERS ACCOUNT

BALANCE CARRIED FORWARD 11th September £ 16,132.61

Receipts to 6th November

£ - £ 16,132.61

Authorised Payments to 6th November

899	11/09/2017	BDO review annual return	£	120.00	
900	11/09/2017	Lawnmaster August Village Green	£	23.00	
901	11/09/2017	Clerks expenses June to Sept	£	219.22	
SO	25/09/2017	Clerks salary (September)	£	231.40	
SO	30/09/2017	Swadling Garden Services (September)	£	<u>403.00</u>	
			£	996.62	£ 15,135.99

Retrospective Payments to be Authorised 6th November

SO	25/10/2017	Clerks salary (October)	£	231.40	
SO	30/10/2017	Swadling Garden Services (October)	£	<u>403.00</u>	
			£	634.40	£ 14,501.59

Payments to be Authorised 6th November

903	06/11/2017	Clerk salary (Back pay) and expenses		£430.45	
904	06/11/2017	The Ridley Hall, hall hire jan to Nov 17		£85.00	
905	06/11/2017	Swadling Garden Services additional spraying		£91.00	TBC
SO	30/11/2017	Swadling Garden Services (November)		<u>£403.00</u>	
			£	1,009.45	£ 13,492.14

Outstanding

Outstanding Receipts

Burial ground £ 215.00 £ 13,707.14

Outstanding Payments to be Authorised

902 12/10/2017 Tufton Warren £ 250.00 £ 13,457.14

Appendix B –South Warnborough Parish Council Budget for 2018/2019

Clerk's pay	3276
Clerk's expenses	400
Office expenses	100
Insurance	600
Audit fees	385
Training	250
Dues	340
Hire of Hall	125
2018 Election Provision	400
Traffic Calming	0
Contingency	500
Office Equipment	0
Clerk Pay Rise Provision	0
Chairman's Allowance	150
Website	320
Village Infrastructure	0
Grounds Maintenance	4,000
Playground Eqpt & Rent	1090
Playground Inspection	160
Section 137 etc.	500
VAT	200
TOTAL EXPENSES	12796

Appendix C - Current surveys and public consultations

Hart Transport Survey

Transport in Hart is a Group founded to establish whether there are ways of increasing the amount of road passenger transport available and to see if there are better ways of integrating buses, trains, and Community Transport. It includes the 21 Town and Parish Councils in Hart, along with the 7 Voluntary Care Groups and the current Community Transport operators.

Transport in Hart needs your help to understand what your needs are, so that they can explore what options may be available, please take a few minutes to complete the online survey which can be found at: <https://www.surveymonkey.co.uk/r/HartTransport2017>.

The closing date of the survey is 30th November 2017.

South Western Railways

South Western Railways are consulting on a reduction in train services from Winchfield and Hook with the changes being in place by December 2018 and which would require many passengers travelling to Fleet/Farnborough to catch a train to Waterloo. The consultation is on their website: <https://www.southwesternrailway.com/contact-and-help/timetable-consultation> Survey open until Friday 22 December.

Planning for the right homes in the right place consultation.

There is a Government consultation until Thursday 9th November called the Planning for the right homes in the right place: consultation proposals.

The consultation builds on the White Paper, Fixing our Broken Housing Market, with a stated intention of introducing a standard method for calculating housing need and seeking views on how to build homes more quickly. Other measures being proposed include publishing a revised, updated National Planning Policy Framework in Spring 2018.

Respond to the consultation via <https://www.surveymonkey.co.uk/r/planningforhomes> or email planningpolicyconsultation@communities.gsi.gov.uk or send to Planning Policy

Consultation, Team Department for Communities and Local Government 3rd floor, South East Fry Building, 2 Marsham Street, LONDON SW1P 4DF.

Deadline 23:45 9 November 2017

Boundary Review

The Boundary Commission for England has today published its Revised Proposals for new constituency boundaries. The proposals and maps for the nine English regions have been published on our website today, at www.bce2018.org.uk. This will be the final time the public will get a chance to and give the Commission their views on the latest proposals before our recommendations are reported to Parliament in September 2018.

Consultation runs until 11 December 2017

HCC Councillor to send comments to regarding plans to close waste recycling centres etc.

(including Alton) is Councillor David Simpson (Lib Dem). Email address

david.simpson@hants.gov.uk. This follows proposals currently being considered after previous HCC consultation on waste management which finished in May 2016.